

*Carolyn Bankowski
Chapter 13 Trustee
P.O. Box 8250
Boston, MA 02114
Phone: 617.723.1313; Fax: 617.723.2998*

**NOTICE REGARDING HOW & WHERE TO MAKE
YOUR CHAPTER 13 PLAN PAYMENTS**

*Please note that the Trustee's Office ONLY ACCEPTS THE
FOLLOWING PAYMENT METHODS:*

- A. MONEY ORDERS;*
- B. BANK CHECKS OR OTHER MEANS OF CERTIFIED FUNDS; OR*
- C. ELECTRONIC PAYMENTS THROUGH TFS (AN AUTHORIZED THIRD PARTY PAYEE) THROUGH THEIR WEBSITE: www.TFSBillPay.com*

All personal checks, 3rd Party Bill-Pay or Online Checks (other than through TFS), DIP checks, and business checks will be returned to you.

All payments shall be made payable to Carolyn Bankowski, Chapter 13 Trustee and sent to:

*Carolyn Bankowski
Chapter 13 Trustee
P.O. Box 1131
Memphis, TN 38101*

Please remember to always PRINT YOUR NAME near your signature and include your 7-DIGIT CASE NUMBER. Always save your receipts for your own records.

IF WE CANNOT READ YOUR NAME AND YOU HAVE OMITTED YOUR 7-DIGIT CASE NUMBER, YOUR PAYMENT MAY NOT BE CREDITED TO YOUR CASE.

YOUR CASE NUMBER IS _____

Thank you in advance for your cooperation!

Should you have any further questions, please contact your attorney